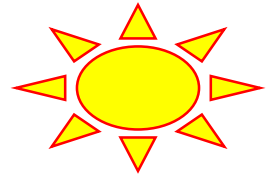




Laminating and Ellison Die Service Request Form



Complete this form with your laminate and die cut requests and email to register@ccrfoxvalley.org or drop off at the CCR&R office. Please allow 2-3 business days for our CCR&R staff to have them ready for you to pick up. You may bring your own paper/materials or purchase from CCR&R.

Your name _____ Child Care Program/School Name _____

Phone Number _____ Email _____

Today's Date _____ Pick up Date Requested* _____

**We will make every effort to fill your request by the above date, you will be contacted by a staff member in the event of unforeseen circumstances causing a delay.*

Type of Service Requested:

- _____ Ellison Die Cut
- _____ Laminating
- _____ Both Ellison Die Cut and Laminating

Materials

- _____ I will bring my own paper and drop off on _____ (date)
- _____ Please supply the paper/materials for me (see prices and materials list available [here](#))

Name and Size of Ellison Die Shapes Requested- See *Ellison Die Cut list* for name and size options
Maximum of 5 shapes please. Indicate paper color if more than one color paper is going to be used.
Example: 25 large snowflakes on white paper

- 1.)
- 2.)
- 3.)
- 4.)
- 5.)

Laminating instructions: Laminating is \$.75 cents per running foot. We can laminate items up to 25" wide. CCR&R is NOT responsible for damage to materials due to laminator malfunction.

Payment for Ellison supplies (if requested) and/or laminating can be made by cash, check, or credit card (minimum of \$10.00 for credit) at the time of pick up.

THANK YOU!