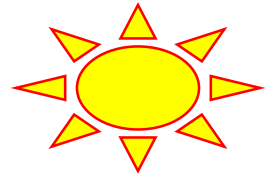




# Laminating and Ellison Die Service Request Form



Complete this form with your laminate and die cut requests and email to [register@ccrfoxvalley.org](mailto:register@ccrfoxvalley.org) or drop off at the CCR&R office. Please allow 2-3 business days for our CCR&R staff to have them ready for you to pick up. You may bring your own paper/materials or purchase from CCR&R.

Your name \_\_\_\_\_ Child Care Program/School Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Today's Date \_\_\_\_\_ Pick up Date Requested\* \_\_\_\_\_

*\*We will make every effort to fill your request by the above date, you will be contacted by a staff member in the event of unforeseen circumstances causing a delay.*

### Type of Service Requested:

- \_\_\_\_\_ Ellison Die Cut
- \_\_\_\_\_ Laminating
- \_\_\_\_\_ Both Ellison Die Cut and Laminating

### Materials

- \_\_\_\_\_ I will bring my own paper and drop off on \_\_\_\_\_ (date)
- \_\_\_\_\_ Please supply the paper/materials for me (see prices and materials list available [here](#))

**Name and Size of Ellison Die Shapes Requested-** See *Ellison Die Cut list* for name and size options  
Maximum of 5 shapes please. Indicate paper color if more than one color paper is going to be used.  
*Example: 25 large snowflakes on white paper*

- 1.)
- 2.)
- 3.)
- 4.)
- 5.)

**Laminating instructions:** Laminating is \$.75 cents per running foot. We can laminate items up to 25" wide. CCR&R is NOT responsible for damage to materials due to laminator malfunction.

**Payment for Ellison supplies (if requested) and/or laminating can be made by cash, check, or credit card (minimum of \$10.00 for credit) at the time of pick up.**

**THANK YOU!**